



NO. 88 SQUADRON RECRUITMENT PACK

Revised November 2023



No 88 (District of Waimakariri) Squadron Air Training Corps

www.88squadron.org.nz

@88SQN

Recruitment Information

Potential Recruits and Parents / Caregivers

Thank you for your interest in **No88 (District of Waimakariri) Squadron Air Training Corps** – “The Mighty 88”. The following information is a brief summary of our Squadron, its staff, our link to cadet forces and some of the things that we do. Our squadron was formed in 2015 – and is one of the newest units in New Zealand. Starting with a handful of eager cadets and officers five years ago – the unit has grown in size (approximately 45 cadets and 10 Officers) and stature to be one of the 10 largest squadrons in New Zealand.

Cadet Forces

Our Squadron No 88 (District of Waimakariri) Squadron Air Training Corps is part of the Air Training Corps – or Air Cadets. We are part of a wider NZCF family and there are two other corps – Cadet Corps (Army) and Sea Cadets - together the three corps fall under the banner of the New Zealand Cadet Forces. The Air Training Corps was formed in 1941, with the Cadet Forces being formed later in 1971.



The **mission statement** of the New Zealand Cadet forces is

“To develop and enable self-disciplined, confident and responsible young New Zealanders.”

The New Zealand Cadet Forces (NZCF) is a voluntary, disciplined organisation for both males and females aged 13 (Year 9) to 20.

The focus of training is on youth leadership. It is part funded and supported by the New Zealand Defence Force but it is not part of the New Zealand Defence Force (NZDF).

The NZCF is staffed by regular force Navy, Army and Air Force personnel. They co-ordinate activities, provide assistance to units, and generally ensure the aims of the NZCF are achieved.

The mission statement is underpinned by our values of

- Courage
- Commitment
- Comradeship
- Integrity

If you require any further information about Cadet Forces, or how it works, please contact the Unit Commander or a Unit Officer for more clarification or assistance.

Please note that membership of the Air Training Corps does not place you under any obligation at all to join the NZ Defence Force.

Contact Details

Unit Name: No. 88 (District of Waimakariri) Squadron, ATC - Establishment Date: 2015

Parade nights : **Thursdays** (Term time only) we parade (meet) every Thursday night (excl. school holidays) starting at 6.30pm (18:30) and concluding by 9.15pm (21:15).

We also operate a number of activities at weekends – such as bushcraft camps, community service activities, flying activities, marksmanship training and competitions.

Facebook : @88SQN

Website: www.88squadron.org.nz

E mail contacts: General - 88Sqn@cadetforces.org.nz
Unit commander – jesmond.micallef@cadetforces.org.nz
Unit Support Chair – USCchair@88squadron.org.nz
Unit Support Secretary – USCsecretary@88squadron.org.nz
Unit Support Treasurer – USCtreasurer@88squadron.org.nz

Unit Phone : 022 170 3163 (Unit Commander Cellphone)
022 107 1238 (Unit Duty Officer Phone)

The squadron is led by our Unit Commander: **FGOFF Jesmond Micallef NZCF**

What we do

While in the Air Training Corps cadets will learn many differing skills that will prepare them and to help develop and provide opportunities to become well rounded and confident citizens. Linked to this are some core activities:

- **Drill** - Learn the teamwork and skills required to move around as a squad or parade in public.
- **Dress and Bearing** - Become skilled in reaching high standards of personal presentation.
- **Aviation Studies** - Understand aircraft technology and the theory of flight. Enjoy flying weekend activities and trial flights
- **Bushcraft** - Learn the skills and gain the confidence needed to survive in the outdoors.
- **First Aid** - Learn how to look after yourself and others in a first aid situation.
- Learn about the NZCF structure, our **history and traditions**, and about training opportunities available to cadets.
- **Instructional Techniques** and presentation skills- Develop skills in passing on knowledge to other cadets.



- **Navigation** - Become confident in finding your way on land and in the air.
- **Firearms Training and Marksmanship** - Become skilled in safe firearm handling and competition shooting (.22 Marlin Rifles)
- **Leadership** - Develop the skills to inspire and motivate others
- Learn how to brief and train others.
- **Radio and communications** - Gain and practice correct procedures when using radios.
- **Citizenship Training** - Develop an appreciation for serving others.



Joining 88 Squadron

Once you have decided upon joining our unit, there are a few steps to enrolment.

- 1) **Registration of Interest** – either on the printed form (to be handed to one of our Officers on your first parade night) or alternatively using our website (www.88Squadron.org.nz)
- 2) Once you have attended two or three consecutive night parades you can submit a form called an **NZCF2 – this is the Cadet Registration Form** (copy attached Appendix 1). This form is required by NZ Cadet Forces as part of the application and registration process. It will need to be signed by the cadet and their parents / caregivers. This is now in electronic format.
- 3) Registration on our **club administration system** – this is linked to our website – and once enrolled – this acts as our primary communication system. It is a closed network that allows us to communicate to both cadets and their caregivers / parents. It also serves to run our invoicing and accounts for membership and activities including providing invitations to cadets for all our activities. There is a registration fee as a one-off fee of \$45.
- 4) Once registered – cadets are also given access to **CadetNet** – this is the NZ Cadet Forces website and information portal. Here – cadets use the system and a unique log on to apply for all Cadet Force run events and all Unit events – all unit events are loaded onto the system. Applications for and approvals are required to be completed for each activity before cadets can attend activities. **CadetNet** is run and administrated by NZCF.
- 5) Once registered – and at the start of Term 1 you will be required to pay your subscription (subs) at the start of each Term.

The subscription / annual fee for 88 Squadron is \$200 per year paid in four quarterly (term) instalments of \$50. If the cost of membership is of concern – please raise this with the Unit treasurer or Unit support committee – as there are opportunities for cadets to apply for scholarships.

The subscription fee is necessary to keep the unit running. More information about subs and the Unit Support Committee is provided below.

Uniform

Once a member and after your subs are paid, new cadets are invited to attend a “basic cadet camp” during which they are issued with our Service Dress (SD) formal uniform and their Cadet Working Dress (CWD) uniform. The uniforms are provided on loan from the New Zealand Defence Force via the New Zealand Cadet Forces. There is no charge for the uniform, but we are responsible for looking after them.

The uniform includes:

- FS Cap
- Blue short sleeved shirt
- Brassard
- Rank Slides
- Trousers or Skirt
- Belt
- Jersey
- Name Badge
- Record of Service booklet (3822)



The CWD Cadet Working Dress uniform includes:

- Shirt & Unit identifier patch
- Trousers
- Boots
- Rank Slide
- Baseball cap

Cadets are required to provide their own black lace-up shoes and black/navy socks.

Cadets are required to wear uniform or cadet working dress to all ATC activities and parade nights, unless told otherwise. The uniform is worth approx. \$700, so it is extremely important that it is well looked after and kept in good repair by our cadets. You can contact Stores for any new uniform if it becomes worn out or you outgrow the uniform.

Cadet Unit Tee Shirt and Patch

As part of and included within the joining/registration fee (\$45) – Cadets will receive a Unit Tee shirt, a CWD Name patch and a Service Dress name badge. These are issued in the Term prior to issuing uniforms. They are used for this first term and also for unit activities that do not require full Service Dress (SD) uniform or CDW Uniform to be worn. These items will belong to each cadet and do not need to be returned when they leave – a lasting memento of their time at the unit.

There is also other unit merchandise available for purchase – more details are contained on the squadron website and Friendly Manager.

Camps, Activities and Courses

We organise and run around 12 to 15 activities per year in addition to the parade nights. Opportunities include fund raising and community support programmes, parades (ANZAC Day, Poppy Day, Passchendaele), Trips to Christchurch Airport, Tramping and Flying activities, marksmanship courses ask our cadets for more information and feedback on what we do.....

We hold regular camps and activities through the four terms. We try and limit the cost of these to a maximum of \$30. However some weekend camps and tramps may incur additional transportation and activity charges, and some inter unit activities may incur higher costs. These will be confirmed prior to an activity being published to cadets.

Some of the activities are listed below:

Cadets Basic Camp

On this camp newly enrolled cadets will learn what ATC is all about and will get to know their fellow cadets and learn the basics of drill, how to maintain your uniform, ranks, staff positions, and firearm safety, as well as participating in fun games and challenges.

Bushcraft Camps

Bushcraft camps are held at various times of the year and is an opportunity for cadets to learn basic survival skills and camping / tramping skills. As they progress through cadets, the camps allow the cadets to practice the theory learned during lessons.

Cadets are also able to enrol on the Duke of Edinburgh Hillary Award scheme – this is available to anyone aged 14 to 24 – It is aimed at young people to become more adventurous, get out there have fun and develop themselves. There are various parts to the award that encourage physical adventure, develop skills and be involved in community activities. The awards range from Bronze to Gold and take place over 26 to 52 weeks. More information is included in the Appendices.

Inter Unit Activities

There are inter-unit competitions, held against South Island cadet corps. They are often held at Military camps over two to three days – here cadets have the opportunity to meet and compete against cadets from other units and corps (ATC, Sea Cadets and Army). Competition skills include: Drill, activities, sports, climbing, marksmanship skills, service knowledge and teamwork challenges.



Marksmanship and Firearm Safety

On this activity cadets will learn about firearm safety and be offered the opportunity to practice marksmanship skills on a firing range. They are held two to three times per year.



Fees

Funding we receive is primarily via Subscriptions. The subscription / annual fee for 88 Squadron is \$200 per year paid in four quarterly (term) instalments of \$50.

As noted previously – there is also a one-off joining/registration fee of \$45.

To help keep the fees consistent, we also raise money through Unit fundraising events. We are so lucky to have a Unit Support Committee that arranges our Fundraising activities on behalf of the unit. We encourage parents of our cadets to attend the main fundraising activities to help share the load. We normally try to arrange one or two main fundraising activities per year.

Cadets are encouraged to attend the BBQ and sausage sizzle fundraisers and community service support activities - they are fun filled and popular among the cadets.

We are also fortunate to have great support from local businesses in Rangiora and at the Airfield. Details of our club sponsors are included at the back of this brochure. However we are always open to suggestions for funding ideas.

If you have any concerns about the fees, or find it difficult to finance your cadet's membership, please talk to either the Support Committee or the Unit Commander, as there are payment options available, and scholarships for special circumstances.

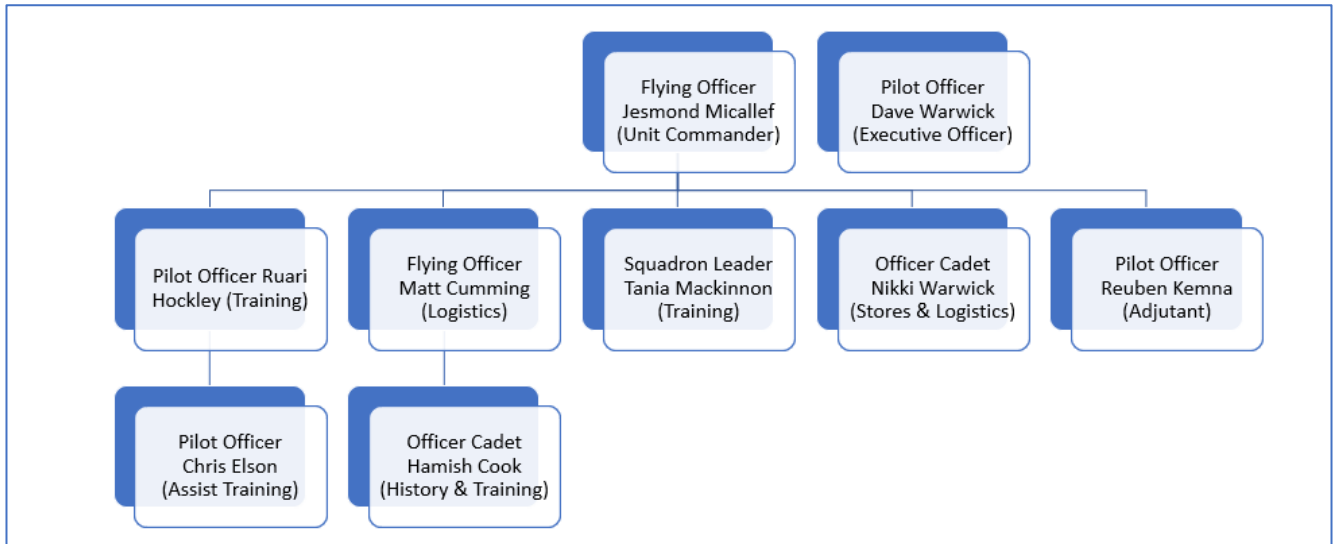
As noted previously – our Unit administration system (Friendly Manager) operates via the website – and administers our invoicing of both fees and activity costs.

Ask one of our Officers for a demonstration on how this works.



Officers and Support staff

Our unit is led by our Unit Commander Squadron Leader Tania Mackinnon. Tania and her team of Officers run the operation of the unit.



Helping the officers are our supporting staff:

- Officer Cadet (OFFCDT) Hamish Cook
- Officer Cadet (OFFCDT) Nikki Warwick
- Support Staff – Codie Rodrigues
- Support Staff – Tia Warwick

All Officers and Staff help run training and activities throughout the year. The training is delivered over a four-year period – under the cadet development framework. The years are as follows:

- Year 1 – Basic 1 Cadet – basic cadet skills
- Year 2 – Basic 2 Cadet – increasing knowledge of core areas
- Year 3 – Proficiency – cadets increase self-development (Junior NCO options)
- Year 4 – Advanced – further development in leadership (Senior NCO options)



Support Committee

The unit has a Support Committee which provides the buildings and help with materials and resources for the Unit to function. It also handles all Squadron finances and provides fundraising to allow the Unit to undertake activities. Every unit must have a Unit Support Committee – which is run by unit members who are responsible for the financial running of the unit.

Chairperson: Jo Croteau – USCchair@88squadron.org.nz

Secretary: Petrina Austin – USCsecretary@88squadron.org.nz

Treasurer: Sean Buttle – USCtreasurer@88squadron.org.nz

USC Facebook page – Members only site - formed to keep parents of cadets informed of activities and areas where assistance may be required, or where car-pooling and other options exist. You can find us on Facebook at ATC 88 Squadron Support Team.

Unit Support Committee Meetings are held every month, usually the first Thursday of each month, at 7pm in at the Canterbury Recreational Aircraft Club CRAC.

All parents/caregivers of Cadets are invited to attend any of the meetings without any pressure to join the Committee. If you would like to help out or volunteer to help with the running of Squadron fundraising activities, please feel free to come along. We are always open to suggestions of any fundraising ideas that parents may have, and for help and assistance running and helping with our activities. Should you just be interested in finding out more about how ATC operates, then come along and we will try to answer your questions or point you in the right direction.

We are also very lucky to have a patron of No 88 (District of Waimakariri) Squadron – Buzz Harvey.

Buzz has been an active member of the Unit Support Committee (having been chairperson since our inception) and he is a calming and guiding influence on our unit, providing invaluable support to the everyone.



Thank you for showing interest in our Unit – we hope you enjoy your experience.

Referenced Documents

Appendix 1 – NZCF 2 – Cadet Enrolment Form

Appendix 2 – NZCF 2A – Cadet Terms and Conditions of Membership

Appendix 3 – Duke of Edinburgh Hillary award scheme information

